

**Minutes of WREN Board Meeting**  
**10<sup>th</sup> May 2016, The Energy Shop, Wadebridge**

WREN Board Members present: David Atfield (DA), Tony Faragher (TF), Lizzy-Jane Frankel (LJF), Peter McGregor (PM), Kevin Smith (KS).

WREN operations manager: Dominic Comonte (DC), operations assistant: Leonie McGregor (LM), (minutes).

WREN member: Jerry Clark (JC).

Apologies: Richard Alexander (RA), William Box (WB), Jake Burnyeat (JB), John Catchpole (Jn C), Caroline New (CN), Amanda Pennington (AP), Rachel Wigglesworth (RW).

Meeting started 18.00, closed 20.00.

With one amendment, the Board approved the minutes of the last meeting on 12th April 2016.

Matters arising: The St Breock Fund recipients have been listed on the website.

1. **Finance:** There had been no finance meeting this month; the financial projections are broadly the same as previously outlined. The next finance meeting will take place in early June and will consider the operations team staffing costs.
2. **Procurement committee:** It was agreed that AP should become the 4<sup>th</sup> member of this committee. It was noted that a review of the policies is due and this will be considered next time.
3. **Projects update:**
  - **Sunshine Tariff.** All reporting to partners is up to date. JC has run an analysis of the membership database which will lead to a survey of those not signed up to the tariff. Data analysis of usage is delayed as Tempus continues to work on the issue of the transfer of the data from the meters. Further filming by the BBC is being discussed.
  - **Midsummer's Feast.** The programme of events is now starting to be advertised: press releases, posters and postcards and website updates are all in hand, with tickets for the events going on sale online and in the bookshop on 16<sup>th</sup> May. 12 businesses have sponsored the festival. Laura Martin will be running art workshops in the shop and at the 2 primary schools to make work as part of the festival. Help is needed to staff the exhibition, at the cabaret at The Ship and the play at Wadebridge Primary, TF to send a Doodle poll for this. It was agreed that the festival will provide an ideal opportunity to give information on the future direction of WREN.
4. **AGM:** Tuesday 27<sup>th</sup> September at 7pm is the preferred date and time, LM to book Town Hall. The timing should coincide with the Treworder Fund awards as last year.
5. **The Future of WREN:** In addition to administering the community funds, the Board discussed various ways of continuing to achieve WREN's aims locally, including developing relationships with partners in the town to work collaboratively. It was agreed that a simple statement of priorities would be helpful (TF to draft for comment) for members, and the website should be updated with links to Energy Saving Trust and other sites: KS, DC & TF to meet to work on this. DC and DA have informed WREN's academic partners of the change in focus.
6. **Other Business:**
  - KS confirmed he is happy to continue producing the newsletter.
  - 3 months' notice having been given on the shop, it was agreed to pack up in early June, leaving the space clear for the exhibition starting on 21<sup>st</sup> June.
  - Several offers of premises had been received, including an approach from the Gaia Trust to explore options for collaboration. CN had offered that future Board meetings could take place in Impress 51's office.

**NEXT MEETING TUESDAY 14<sup>th</sup> June, 6PM WREN ENERGY SHOP**

**(then 12<sup>th</sup> July, 9<sup>th</sup> August, 13<sup>th</sup> September, 11<sup>th</sup> October, 8<sup>th</sup> November, 13<sup>th</sup> December).**