

**Minutes of WREN Board Meeting**  
**11<sup>th</sup> April 2018, The Goods Shed, Wadebridge**

WREN Board Members present: Tony Faragher (TF), Rick Johnson (RJ), Kevin Smith (KS).

WREN ops assistant: Leonie McGregor (LM), (minutes).

Apologies: Chris Coonick (CC), Eric Gill (EG), Amanda Pennington (AP),

Meeting started 09:15, closed 11:00.

The Board approved the minutes of the last meeting held on 10<sup>th</sup> January 2018.

Matters arising: TF attended a presentation of Wadebridge Energy Company (WEC) community fund award at Nanstallon Village Institute. News of the Carbon Trust project's app was sent to all WREN members.

- 1. Finance:** KS presented a summary of income and expenditure of unrestricted funds for the financial year ending 31<sup>st</sup> March 2018. This shows a net deficit for the year. Fees for administering the Middle Treworder fund (currently run by WREN pro bono) and the new Clean Earth Energy community fund are being discussed.  
WREN's loan to WEC will be formally raised at the next WEC board meeting. It was agreed that LM should ensure WEC makes payment to WREN for any future book keeping work rather than increasing the amount of the loan.  
The Board granted a standing approval for LM to pay TF's monthly salary and PAYE for the new financial year 2018/19.  
An application to the Financial Conduct Authority to apply the rule change regarding audited accounts was signed.
- 2. Communications:** The next newsletter is due to be sent out soon. Following discussions on the General Data Protections Regulations (GDPR) below, it was agreed to send an individual email on that one issue, and then a separate newsletter containing a reminder and other news, such as the St Breock Fund awards results.
- 3. GDPR:** WREN is legally obliged to keep the list of members. Data from the community fund applications are kept as evidence of the contract between award giver and recipient. Other historic data held has all been scrutinised by TF and deleted. LM has permission to clear the hard disk and dispose of the old WREN laptop. Regarding email communication, members will be contacted via the Mailchimp list and given the opportunity to opt in to continue to receive communications by email (including the newsletter and the statutory notices of the meetings). Opting out or not responding will remove their data from Mailchimp, but they will remain members of WREN unless they specifically resign. A second list exists on Mailchimp for sign-ups via the website to receive the newsletter only, and this list will be similarly contacted and invited to opt in to continue receiving the newsletter.
- 4. Community Funds:** TF updated the Board about an issue arising from the recent St Breock panel meeting for the REG Power Management fund. An unreserved apology was sent to the panel members by TF, however a formal complaint to REG is likely. A meeting of all the panels to revisit the constitution is to be arranged for May.
- 5. Clean Earth Energy (CEE) Community Fund:** TF is awaiting confirmation from CEE that a new fund of £9,000 per year can be launched this summer. The terms of reference are to be discussed; environmental projects and a widened area (e.g. Wadebridge and Padstow Community Network area) are envisaged at this stage.
- 6. Future Projects:** CC's team is proposing a workshop with the WREN Board to set the aims, objectives and priorities for any plan and to assess the appetite for scale of projects.
- 7. Other business: Recycling and waste reduction.** TF will approach 2 academics at the Exeter University Environment and Sustainability Institute who have expertise in the field.

**NEXT MEETING TUESDAY 8<sup>th</sup> February, 9 15 am at The Goods Shed.**

**(then 13<sup>th</sup> June, 11<sup>th</sup> July, 8<sup>th</sup> August, 12<sup>th</sup> September, 10<sup>th</sup> October, 14<sup>th</sup> November, 12<sup>th</sup> December 2018)**