

**Minutes of WREN Board Meeting
12th September 2018, The Goods Shed, Wadebridge**

WREN Board Members present: Tony Faragher (TF), Rick Johnson (RJ), Amanda Pennington (AP), Kevin Smith (KS).

WREN ops assistant: Leonie McGregor (LM), (minutes).

Apologies: Chris Coonick (CC). As Eric Gill had been out of contact for a few months and had not attended any recent Board meetings, TF would make enquiries to see if he wished to continue as a Board member.

Meeting started 09:15, closed 10.15.

The Board approved the minutes of the last meeting held on 8th August 2018, with the addition of the agreed budget for the data projector at point 5.

Matters arising:

- Data Protection: TF to follow up on whether WREN needs to be registered with the Information Commissioner.
- AGM arrangements – the venue has its own projection facilities, however WREN still wishes to proceed to purchase its own data projector. KS' initial research has found few good models available at the agreed budget of £250. He will conduct further research and report back to the Board.
- EV charging points – a very comprehensive email had been received from Ben Simpson of Cornwall Council setting out the current position and all the alternatives for WREN to get involved – it was agreed there was no sensible way forward at present.

1. **Finance:** KS presented WREN's annual accounts for the Board's approval. These were formally agreed and signed, and will be available to view on the website. The accounts will be simplified next year in line with WREN's streamlined activities. Some of the balances on the restricted funds need slight adjustment because of reclaimed VAT and other issues. KS will return to the Board with a proposal for dealing with any adjustments at a future meeting. KS was thanked for his work in preparing WREN's annual accounts.
2. **Communications:** The AGM notice will be sent to members today and refer to the accounts on the website. The newsletter will follow later in September or October. It was agreed that the website should be simplified to reflect WREN's current status and out of date information removed. TF, AP and KS will work together on this.
3. **AGM arrangements:** Date Tuesday 25th September 6.30. The complete programme and timings for the evening will be set out in the notice, to include the 3 short talks by fund recipients (Hens and Chicks, Time to Shine and Camel CSA), the plastics presentation by Emily Pollitt (EP) followed by panel discussion, the formal AGM and finally CC's talk about the future possibilities for WREN. Posters for the plastics presentation element of the evening have been prepared by Mark Wilsher and are up around Wadebridge, along with a Facebook campaign. TF will request a short biography from EP, who has also prepared a primary school workshop which could take place in the afternoon before the AGM. A response is awaited from the schools.
Regarding the resignation/re-election of directors at the AGM, KS and RJ will step down and offer themselves for re-election, this will constitute one third of the Board and allow RJ to be elected rather than co-opted.

If there is no quorum (25 members) on 25th September, WREN's rules state that another meeting must be convened within 2 weeks, and that whoever attends that meeting forms the quorum. The date was set for such a meeting should it be necessary - 2nd October in The Goods Shed.

4. **There was no other business.**

NEXT MEETING WEDNESDAY 10th October, 9 15 am at The Goods Shed.

(then, 14th November, 12th December 2018)