

Minutes of WREN Board Meeting
10th October 2018, The Goods Shed, Wadebridge

WREN Board Members present: Tony Faragher (TF), Amanda Pennington (AP), Kevin Smith (KS).

WREN ops assistant: Leonie McGregor (LM), (minutes).

Apologies: Chris Coonick (CC). Rick Johnson (RJ).

Meeting started 09:15, closed 10.45.

The Board approved the minutes of the last meeting held on 12th September 2018.

Matters arising:

- KS has the purchase of the data projector in hand.

1. **Appointment of company officers: Chair** – Tony Faragher, proposed AP, seconded KS. **Treasurer:** Kevin Smith, proposed AP, seconded TF. **Company Secretary:** Tony Faragher, proposed KS, seconded AP. Other roles: **Technical Director:** CC would be asked if she is happy to continue; **Communications Director:** KS; **GDPR Lead:** AP.
2. **Finance:** KS presented a paper on his findings regarding WREN's restricted funds with proposals for adjustments due to reclaimed VAT and other issues. Each item was discussed, in particular the amount remaining in a fund originating with the AONB. It was noted that several attempts had been made in the past to return the unused monies with no response from the AONB, and consequently the Board approved the proposal to transfer these funds to unrestricted funds. LM is authorised to transfer the sum of £2,293.77 from Co-operative bank account to Lloyds, and the spreadsheets and accounts will be amended to reflect the adjustments.
3. **Communications:** The next newsletter will announce the opening of the new Community Fund, details of which are in the process of being finalised. The aim is to be ready to advertise in the November edition of North Cornwall Advertiser. Work is needed to update the website, TF to send KS an initial list of items to remove. Any complex changes will be carried out by Impress 51, AP has offered to help them with this.
4. **Progress update on projects:** TF has completed a survey carried out by the Centre for Sustainable Energy regarding an enabling fund for community energy groups. CC to give an update on the micro grid peer to peer project next time.
5. **Fuel Poverty advice to vulnerable consumers:** TF had circulated a paper which includes WREN's draft fuel poverty strategy from 2015. The challenges of capacity were discussed, and it was agreed that finding partner organisations with similar values would be a step in the right direction. These ideas had been discussed at the AGM event on 25th September. TF had identified 2 organisations (Bristol and Plymouth) active in this field, both supported by local authority, which may have lessons for WREN - TF to do some further reading. TF also to contact Anna Druce, Cornwall Council Community Network officer who can help identify other local organisations, with the aim of establishing new relationships within the local area and potentially discovering common ground.
6. **Other business:**
 - AP had been contacted by Hugh Davis from Wildwood Fuel, a sustainable firewood business providing kiln dried logs, who wishes to talk to WREN about ways to support local people. AP to organise a visit to the business at Treworder (TF, KS and LM interested).
 - A request to talk to some Plymouth University masters students had been received. It was agreed that due to limited capacity and the short notice, and in particular WREN's reduced programme of activity, the request would be declined.
 - It was agreed to continue with monthly meetings next year, 15 minutes later i.e. at 9.30 am. LM to publish the potential dates (see below).

NEXT MEETING WEDNESDAY 21st November, 9 30 am at The Goods Shed.

(then 12th December 2018, 9th January, 13th February, 13th March, 10th April, 8th May, 12th June, 10th July, 14th August, 11th September, 9th October, 13th November, 11th December 2019)