

**Minutes of WREN Board Meeting
12th December 2018, The Goods Shed, Wadebridge**

WREN Board Members present: Chris Coonick (CC), Tony Faragher (TF), Rick Johnson (RJ), Kevin Smith (KS).

WREN ops assistant: Leonie McGregor (LM), (minutes).

Apologies: Amanda Pennington (AP).

Meeting started 09:30, closed 11.00.

The Board approved the minutes of the last meeting held on 21st November 2018.

Matters arising:

- TF has been in contact with Balfour Beatty regarding an admin fee for WREN to administer the Treworder Fund. They are open to the idea and are currently considering the financial information they had requested.
- The newsletter was sent to members but no details of Wildwood Fuel had been included this time due to lack of information – TF to follow up through AP.
- The procedure to pay TF for his additional work was agreed – a time sheet for a complete calendar month to be submitted to KS and AP who will authorise LM to pay TF the following month, together with the regular payment, on approximately 26th of the month.

1. **Finance:** KS presented a paper showing WREN's expenditure in the financial year to date, and including a forecast. He will use this format to report to the Board in future. The deficit will be around £3,000 this year. LM had now completed the transfer of £2,293.77 from the Co-operative bank account to Lloyds in accordance with the Board's decision on 10th October, and the spreadsheets and accounts have been amended to reflect the adjustments.
2. **Communications:** A full newsletter was sent out on 3rd December, including an announcement about the new environmental fund. As the January edition of the North Cornwall Advertiser is printed a week later than usual, it was agreed to extend the deadline for applications to this fund until the end of January. TF will also email all the environmental groups in the Wadebridge and Padstow network area to inform them of the opportunity to apply. The newsletter also included a question to readers for their views generally on the type of content. Guy Atkinson from Low Carbon Ladock had responded with an offer to help WREN. The next newsletter is planned for March.
3. **Update on Projects:** CC, TF and KS had met to discuss an application to the Next Generation Fund (deadline 13th January) for a peer to peer energy trading project in collaboration with Verv. The Board gave approval to progress this idea - CC to set up a phone conference call with Verv next week.
4. **Other business:** TF proposed that new Board members should be sought to strengthen the Board and possible ways of achieving this were discussed, including using social media to advertise and the names of certain people and organisations who might either be interested themselves or could spread the word through their networks.

It was agreed that WREN should aim to hold a public event in the spring along the lines of a renewable energy fair.

NEXT MEETING WEDNESDAY 9th January 2019, 9 30 am at The Goods Shed.

(then 13th February, 13th March, 10th April, 8th May, 12th June, 10th July, 14th August, 11th September, 9th October, 13th November, 11th December 2019)