

**Minutes of WREN Board Meeting**  
**28<sup>th</sup> August 2020, Zoom**

WREN Board Members present: Chris Coonick (CC), Tony Faragher (TF), Simon Miller (SM), Amanda Pennington (AP), Marcus Shirley (MS), Kevin Smith (KS).

WREN ops assistant: Leonie McGregor (LM), (minutes).

WREN member: Ian Welch (IW).

Apologies: Rick Johnson (RJ).

Meeting started 1500, closed 1740.

**Proposal to co-opt IW onto the Board of WREN:** proposed AP, seconded TF, all in favour. IW was welcomed and thanked for his willingness to become involved as a new Board member.

The Board approved the minutes of the last meeting held on 31<sup>st</sup> July 2020.

**Matters arising:** TF is yet to contact the rooftop owners not included in the proposed portfolio with results of the feasibility study.

Thanks to MS for putting together the video for The Cornwall We Want, and to CC for appearing on the panel. KS has written and sent in a blog post which has yet to appear.

1. **Finance:** The draft annual accounts for year ending 31<sup>st</sup> March 2020 were discussed. The draft chair's report will be circulated by TF for comment. The final version of the accounts to be approved by the Board by email and posted on the website to coincide with the AGM invitation. KS will sign the directors' report and KS and CC will sign approval of the financial statements. KS was thanked for preparing the annual accounts.
2. **Arrangements for the AGM:** To take place Tuesday 29<sup>th</sup> September at 7 pm using Zoom as the platform. TF to send a copy of WREN's rules to the new directors. IW will be formally elected and MS and SM will resign as directors and offer themselves for re-election at the meeting. AP to check with Eric Gill whether he wishes to remain on the Board, KS will check with RJ. CC will give an update on the Energy Equality project. KS is to give a talk to Rotary on "Living with Zoe" which could also be included in the AGM. KS will send the formal invitation to the members, and it will also be advertised on social media and in the newsletter.
3. **Rural Community Energy Fund (RCEF):** BRE has completed the research on power purchase agreements and submitted a draft report. The financial estimates can now be finalised as the operational costs are known. CC is meeting with the project manager on 10<sup>th</sup> September to discuss ways forward for the project, ideally by developing the peer to peer platform. If this is not agreed, CC will discuss whether the unused funds can be spent on any other feasibility work. Ideas could include a community battery, anaerobic digestion: any other ideas to be forwarded to CC. Letters of support and permissions to approach the tenants of the buildings included in the proposed portfolio are required from Cornwall Council and Wadebridge Town Council. A proposal has been drafted to Cornwall Council requesting discussion on the development of community solar assets. CC and AP will talk to Edwina Hannaford and TF will brief the local Cornwall Councillors before the proposal is sent. WREN's proposal will be put to Wadebridge Town Council (WTC) at the next meeting on 2<sup>nd</sup> September. The possible issues with St Issey Hall roof require further investigation, CC will make contact. CC will also check with Dominic Comonte whether there is space for the array at Nanstallon to be extended.
4. **TEVI:** A grant offer has been received to fund AFE's modelling work for the energy Equality Project. As TEVI is closing at the end of 2020, the work must be completed and paid for by the end of November in order for the funds to be claimed from TEVI by the beginning of December. CC to sign the contract with TEVI. AFE is scheduled to start the work at the end of September. Board members are requested to ask their friends and neighbours to complete the survey to increase the number of data sets for AFE to work with.
5. **Cornwall Infrastructure Levy (CIL Fund):** CC will coordinate a working group (TF, SM, MS) to make an application to the fund for seed funding for the portfolio (deadline 19<sup>th</sup> October).

6. **Charge My Street (CMS):** Adrian Powell from CMS was recently on holiday in the area and was taken by MS on a tour of possible sites for community fast charge points. 3 car parks that perfectly fit the criteria were identified: the groundsman's hut, the library and Piggy Lane. Of these the first 2 are WTC owned and TF has submitted a request to discuss the possibilities at the coming meeting on 2<sup>nd</sup> September. Piggy Lane is Cornwall Council owned –Ben Simpson has sent an email outlining the Council's strategy for charging points: It was agreed that MS should be WREN's contact for EV, and he will respond to Ben. MS will also continue the discussions with CMS, including possible funding for promotion and feasibility.
7. **EV promotion event:** It was agreed that a full online event will take place in 2021, with an initial introduction as part of the AGM.
8. **Communications:** A newsletter is planned in the next few days. CC will write the item for the "Love your solar panels" day to take place at Nanstallon on 27<sup>th</sup> September.
9. **Cornwall Council Consultation on Climate Change Development Plan Document:** TF, CC, KS, MS and SM will meet to discuss WREN's response. Contacts at Chasewater, Pendeen, Bude and BRE will be contacted to gather information and suggest a possible coordinated response. The consultation will also be highlighted in the newsletter.
10. **Energy Systems Catapult - Local Area Energy Planning:** CC is connected to this project through her work with Innovate UK. The methodology report commissioned by Ofgem may be of particular interest to IW and SM.  
**Other Business:** Cornwall Climate Care has been in touch with an offer to feature WREN in one of their Cornwall Climate Stories films.

**NEXT MEETING FRIDAY 25<sup>th</sup> September 2020, 3 pm on Zoom.**

**(then 30<sup>th</sup> October, 27<sup>th</sup> November 2020)**