

Role: Community Engagement Coordinator – home based



Start date: ASAP

Fixed term contract to December 2022

24-40 hours per week (£12.50 per hour)

Wadebridge Renewable Energy Network (WREN) Ltd have a vacancy for a Community Engagement Coordinator to assist with the successful delivery of the Net Zero Community (NZCom) project. NZCom is looking at how vulnerable members of our community may be impacted by the transition to net zero carbon emissions.

The role is field based and involves carrying out community engagement activities in the Wadebridge & Padstow Community Network Area, therefore local knowledge will be an advantage in this post, as will previous experience with providing support to vulnerable people and/or small businesses. You will need access to a laptop, internet, phone and your own transportation and will mainly be working from home.

Roles and responsibilities

- Report to WREN Community Engagement Director
- Support the WREN team with delivery of the Net Zero Community Project and other WREN activities
- Contribute to the delivery and development of the project community engagement plan
- Coordinate and organise community engagement activities and focus groups
- Engage with residents, business owners and community groups in the Wadebridge & Padstow Community Network Area
- Respond to questions about WREN & the project
- Collate feedback from residents, business owners and community groups
- Provide information for project reporting
- Be an ambassador for WREN

Essential skills, knowledge and experience

- Excellent communication skills (varying approaches to different audiences)
- Good at building and maintaining relationships
- Experience in a variety of community engagement methods
- Good computer skills (experience with MS word, MS excel and email)
- Self-motivated, able to work on own and as part of a team
- Well organised and good at record keeping

Desirable skills

- Local knowledge of the Wadebridge & Padstow Community Network Area
- Previous experience with working with vulnerable people
- Previous experience with providing support to small businesses
- Involvement in other organisations/ groups that provide support services to the community
- Interest in community energy and/ or sustainability
- Experience in using social media (i.e. Twitter, Facebook and Instagram)

Background information

As an established community energy group, WREN are very keen to support our community to achieve the Government's aims of net zero carbon by 2050. However, this will present a number of challenges, not least for vulnerable members of our community who are already in, or near, fuel poverty.

WREN is keen to understand the role a community energy group can take to best support vulnerable members of our community through this transition, finding ways to participate in the decarbonisation of the energy system to deliver benefit to our community.

The Net Zero Community (NZCom) project will take the first steps towards carbon-based energy bills which could help to drive lower carbon choices within our community, realising the customer benefits of a community-led carbon-based energy system.

This project will further develop WRENs work in reducing local reliance on fossil fuels, increasing public awareness of energy issues, supporting members of the community in fuel poverty and stimulating a low carbon local economy.

To apply for the role please send your CV and a covering letter to energy@wren.uk.com by 1st November 2021. Interviews will take place w/c 15th November either in person or via Zoom as is appropriate.